

Porter Ranch Community PTA

FEBRUARY Assn Meeting Minutes

February 4, 2015

PRESIDENT'S REPORT: Alice began with notifying all that the Cafeteria manager was recently promoted. They are currently looking for a replacement. More info to come. Alice attended the District PTA meeting and was proud to announce that our PTA was only one of four (among 35) within the district that saw an increase in membership. Next District meeting is on March 16, they are conducting their elections. District Level Reflections Open House will be held on March 10 at the PTA District Office.

Motion: Susan motioned to approve the PTA Board's Meeting Minutes for January, Melissa seconded, All in Favor, Motion Approved.

TREASURER'S REPORT: Jen submitted financials for the record. PTA rules state that for every fundraising event, the PTA must hold 3 programs that are non-fundraising events. Since we have a surplus, Alice will meet with Mary and Mindy to determine where the extra monies can be spent. After meeting with Mary & Mindy, Alice will bring the ideas back to the PTA for approval.

Motion: Summer motioned to **ratify checks 1189-1193** as they appear on page 5 of the financial report. Susan seconded, All in Favor, Motion Approved.

Motion: Adrienne motioned to increase by **\$0.61** the amount we will allocate for **Middle School books**. Summer seconded, All in Favor, Motion Approved.

Motion: Suzanne motioned to approve **\$13.49** to apply toward a **cash register**. Rana seconded, All in Favor, Motion Approved.

Motion: Adrienne motioned to approve **\$21.50** to apply toward **food for the PTA Association Meeting**. Susan seconded, All in Favor, Motion Approved.

Motion: Susan motioned to approve **\$57.00** to apply toward **candy for Movie Night** (Dolphin Tale 2), Suzanne seconded, All in Favor, Motion Approved.

Motion: Melissa motioned that we approve an additional **\$70.00** totaling **\$130.00** to be applied toward **Student Aide (PE Uniforms)**. Suzanne seconded, All in Favor, Motion Approved.

Motion: Felicia motioned to approve **\$97.34** to apply toward **Lunar New Year decorations**. Summer seconded, All in Favor, Motion Approved.

Motion: Suzanne motioned to approve **\$164.99** to apply toward banners for the **Book Fair**. Penny seconded, All in Favor, Motion Approved.

Motion: Felicia motioned to approve up to **\$300.00** to apply toward **Lunar New Year expenses**. Summer seconded, All in Favor, Motion Approved.

Motion: Adrienne motioned to approve up to **\$500.00** to apply toward a **Reflections Breakfast**. Susan seconded, All in Favor, Motion Approved.

Motion: Susan motioned to approve up to **\$700.00** to apply toward food and décor for the **Book Fair**. Penny seconded, All in Favor, Motion Approved.

Motion: Summer motioned to approve up to **\$1,000.00** to apply toward our **Pancake Breakfast**. Susan seconded, All in Favor, Motion Approved.

Motion: Susan motioned to approve **\$750.00** to be spent toward subscriptions to **Science Weekly** for 4th and 5th graders. Summer seconded, All in Favor, Motion Approved.

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Motion: Susan motioned to approve **\$1,000.00** to be spent toward the purchase of a **Buddy Bench** (Safety Committee). Summer seconded, All in Favor, Motion Approved.

Motion: Susan motioned to approve **\$1,000.00** to be spent toward incentives for the **Accelerated Reader** program. Felicia seconded, All in Favor, Motion Approved.

Motion: Susan motioned to approve up to **\$1,300.00** to be spent toward a **Safety Assembly** program. Summer seconded, All in Favor, Motion Approved.

TEACHER APPRECIATION WEEK: Linda Lee and Melissa Cuevas are spearheading this year's Teacher Appreciation Week. Total # of teachers & staff is 80 people.

Motion: Susan motioned to authorize \$1200.00 for Teacher Appreciation Week. Suzanne seconded, All in Favor, Motion approved.

OUTSTANDING RECEIPTS: If you have anything that needs reimbursing, please submit as soon as possible. There is a large gap between what has been approved and what has been submitted. Let's not put our Treasurer in a tight spot as we can see the end of the year by submitting at the last minute.

DINE-OUT: Flyers will go out next week for Silver Panda (Mason, next to Right Aid)

GOLF/BOOSTER UPDATE: Mindy Park spoke briefly about the Booster club and how the booster funds were appropriated. During the first two years, the Friends of Porter Ranch Community School funds went toward PE, Library & Safety programs. Ms. Park noted that the Booster Club intends to focus on Curriculum, A/R, a Writing Program along with Afterschool Programs.

GIFTED TASK FORCE: Ms. Park will be leading a Task Force on the viability of a Gifted Program at PRCS. She was instrumental in the acquisition of 118 iPads which will be used to pilot a GATES program for grades, 1,3 and 4.

NOMINATING COMMITTEE: The PTA Nominating Committee will post the nominees for the next academic school year by February 17. Voting will occur on March 17 at our next Association Meeting. We will combine next month's Executive and Assn. meetings.

COMMUNITY REWARDS: We have received \$2,000 back from Amazon purchases that originated from our school website.

LITERACY: Menchie's will give one student every week until the end of the school year a free yogurt. To qualify, a student must read 10 books.

A/R CONTEST: Every classroom that has 100% participation will receive a free popsicle. To qualify, every student read two books at grade level or higher and score at least 80% on the a/r test.

BOOK FAIR: Set-up of the Book Fair will occur on February 27 in the library beginning at 9.00 am. Cash Register training will occur from 11-12 am. The Book Fair will occupy the entire library. This year's theme is 'Under The Sea'. If the PTA sells \$20,000, \$10,000 comes back to the PTA. The monies earned during this event will go toward replenishing our school library.

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BOOK FAIR CONT'D: The Book Fair will contain Middle School appropriate books as well. The Book Fair Hours are from 7.30 – 3.30 daily. Shifts will be available in 2 hour increments. Wednesday is Grandparent Day for Kindergarteners. Clifford will also be visiting these kinder classrooms. The week will culminate in our Pancake Breakfast (Saturday) with a visit from author Adam Newman who wrote How to Fight a Cold. His book will be available for purchase along with the author's signature.

If the Book Fair proceeds are greater than \$20,000, our very own Mary Melvin will be slimed. In addition, to encourage reading, a 'We Caught You Reading' reward (bracelet) will be given to student's who are found reading during Book Fair week.

Meeting adjourned at 9.50 am.

Next Association Meeting, March 18, 6.00 pm