

August 19, 2021



Dear PRCS Families,

As we approach our full week of school being in session, I want to thank each and every one of you for your willingness to collaborate with our school staff and each other for the betterment of our school and our students. A BIG THANK YOU!!!

This year we have decided to send all the important and annual papers digitally for your convenience. We would like to ask you to kindly complete the included documents, print it and send it with your child/ren to be returned to their teachers. More detailed information are as follows.

All student must have a **Parent Opening Packet** on file for 2021-2022 filled out and turned in by Wednesday, August 25<sup>th</sup>. We are sending it out to you electronically this year.

- Elementary: Turn in completed forms to your child's teacher.
- Middle School: Turn all forms to your period 1 teachers.

If you do not have access to a printer, please fill out the google form and a packet will be sent home with your child. Google Form to request a Parent Opening Packet click [HERE](#) **All forms must be completed and turned in no later than Wednesday, August 25<sup>th</sup>**. Fill out forms #1 - #4 and turn it in. Form #5 will be completed online only.

1. [Student Emergency Information Form](#)

This form provides the school with the required contact information for your child. It must be completed at the beginning of each school year (or whenever there is a change in information) and provided to the school.

2. [Responsible Use Policy \(RUP\)](#)

The purpose of this bulletin is to ensure that teachers, students, parents, administrators and other District and school personnel use District data systems in a responsible, efficient, ethical, and legal manner, and that such use is in support of the District's business and education objectives.

3. [Student Housing Questionnaire](#)

This form is used to connect students and families experiencing homelessness to resources such as school supplies, transportation to school, clothing, tutoring and more.

4. [Publicity Authorization and Release](#)

This form grants the District permission to reproduce through printed, audio, visual, or electronic means activities in which your pupil has participated in his/her education program.

5. [Meal Application](#) – one per household

Parents and guardians can submit a meal application online. Please make sure fill one out one per household to ensure that all paperwork is accounted for Porter Ranch Community School. PRCS must have 100% participation per family household.

If you have any questions, please contact the main office or email [dpatte1@lausd.net](mailto:dpatte1@lausd.net)

Thank you everyone!!!