

Porter Ranch Community PTA  
SEPTEMBER Association Meeting Minutes  
September 17, 2014

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**WELCOME:** Alice welcomed everyone to our first Association meeting of the year. The Association Meeting is open to all members. Invite friends and spread the word. The PTA Association Meeting occurs every third Wednesday of the Month, alternating start times to accommodate working parents. The next meeting is scheduled for November 19, 2014 @ 6.00 pm. An attendance award will be given to the member who attends the most PTA meetings. Good Luck!

**TREASURER'S REPORT:** Please review and ask questions or make comments before we make our motion to approve the audit that is to be submitted to the District.

MOTION: Approve Audit. Summer seconded. Motion approved.

Ratify Checks submitted to date. Susan L seconded. Motion approved.

**TRANSFER OF PTA COMMITTEES TO STUDENT STORE:** We have moved the following PTA committees to be under the stewardship of the Student Store. The NW Valley PTA Council recommended that these committees be moved as they are fundraising groups w/l the PTA and the PTA is not a fundraising organization. As a result, Principal Mary Melvin, Jen Endler & Alice Park Lee decided to move these committees. Please submit paperwork, when necessary to either Michelle, Judith (Fridays) (Student Store) or Jen Endler or Amy Almany (8<sup>th</sup> Grade Committee).

**PROPOSED PTA 2014-2015 BUDGET:** Jen Hollestelle requested that we review the proposed budget before making a motion to approve the budget.

MOTION: Approve 2014-2015 PTA Budget. Summer seconds. Motion approved.

**SPAGHETTI DINNER NIGHT:** This event has been postponed until October. The Spaghetti Dinner Night will highlight the \$400 O.P.I. basket where opportunity tickets can be purchased and where the Beatbox winner will be determined.

**MEMBERSHIP:** We have had a great response so far. We are not pushing this campaign as we are trying to be sensitive to the GIFT Campaign. We thank all those that have become a member. Year To Date, 451 members. Last year, our PTA membership level was 467 members. We have raised \$2,500 in membership dues and \$171 in donations. The \$10.00 membership fee is divided between our PTA and the State PTA (50/50 split)

We have had a difficult time reading the handwriting on the membership forms. 90% of the forms were very challenging. If you signed up as an individual and there are multiple children in your household, the goodie bag was sent to one child via the teacher inbox. If you have not received your membership goodie bag, please let Susan L. know and she will help you.

**SPELLING BEE:** This year we will conduct two Spelling Bees. One geared toward Elementary and the other toward Middle School students. The enrollment fee for both groups is \$267.50. See MOTIONS for the approval.

**GIVE BACK WITH EVERYDAY SHOPPING:** Alice introduced Gabrielle Su, the committee chair responsible for PTA fundraising initiatives via our everyday shopping. She spoke briefly about the various initiatives she has been busy implementing for our PTA: Amazon Associates, Ralphs, Target, eScrip, Shop with Scrip. Please see the website to learn more about these fantastic programs.

**DE-CAF COFFEE WITH THE PRINCIPAL:** Principal Melvin is conducting an evening Coffee With The Principal to accommodate working parents. It is scheduled for Monday, Sept. 22 @ 6.00 pm

**SUBWAY:** Mention PRCS at the Subway located in either the Ralphs or Whole Foods shopping centers along with the REI plaza on Devonshire and a percentage will come back to PRCS. Thank You!

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**COYOTE COSTUME:** Mary has suggested that it would be a great morale booster to have a coyote costume. The mascot could appear at school events. The students really enjoy it. Ensure that it is a good quality costume.

**OPEN FLOOR:** If you would like to add something to the agenda, please email Alice. Kristi Matassa discussed progress with the annual THINK Week campaign which teaches our students to THINK before they act, using the Pillars of Character to guide their decision making. They will need assistance for THINK WEEK, please consider helping. The PTA would love your help. Please email Alice with the committee you are interested in or email her and she will even assign you to a group that needs assistance.

### **MOTIONS:**

1. \$32.00, Photobook, Historian Expense. (Check Payable to Michelle Brekke) Suzanne seconded, motion approved.
2. \$267.50, Enrollment fee for the Scrips Spelling Bee, Jen seconded, motion approved.
3. UP TO \$500.00, Coyote Costume (mascot), Gabrielle Su seconds, motion approved.
4. UP TO \$700.00, additional THINK Campaign expenses, favors and assembly guest. Summer seconded, motion approved.
5. \$79.49, (Check Payable to Adrienne Masi), Room Parent expenses. Susan L seconded, motion approved.