

LOS ANGELES UNIFIED SCHOOL DISTRICT  
PORTER RANCH COMMUNITY SCHOOL



**Governing School Council Meeting**

**Porter Ranch Community School**  
**Governing School Council ZOOM Meeting**  
12450 Mason Ave, Porter Ranch, CA 91326  
Thursday, October 23, 2020, 3:00 PM

**Approved Minutes**

Call to Order 3pm. Members in attendance: Avak Demirjje, Ann Richardson, Rosie Van Zyl, Michelle Berenson, Marie-Lise Landrum, Kristi Matassa, Adrienne Masi, Gabriel Khanlian, and Edwin Minasian.

- I. Introduction of 2020-2021 GSC members. Missing community member. Appointment of unfilled community member on agenda.
- II. Flag salute led by student Marcos H.
- III. Appoint community member. Summer Shami and Barbara Croutch volunteer for position. Jenn White asks for vote from each present member. Vote is seven for Shami and two for Croutch. Summer Shami confirmed as GSC community member.
- IV. Officer duties. Members to read description of officer duties. Question by Van Zyl: Can we get a copy of the bylaws and Rules of Order. Answer by Demirjje: district manual and plan will be emailed to members. No bylaws can be found. Khanlian comment: we should have/make bylaws. Richardson comment: we can look at templates. Demirjje comment: we can look at templates and edit to make it our own.
- V. Officer elections. Secretary duties review. Demirjje ask for volunteers. Van Zyl self nominates and is confirmed with no objections. Chairperson duties review. Demirjje ask for volunteers. Khanlian self nominates and is confirmed with no objections. Vice-chairperson duties review. Demirjje ask for volunteers. Masi self nominates and is confirmed with no objections. Parliamentarian duties review. Demirjje ask for volunteers. Landrum asks Van Zyl to switch secretary and parliamentarian positions. Van Zyl agrees. Van Zyl is confirmed as parliamentarian and Landrum is confirmed as secretary. No objections.
- VI. Future meetings/time. Khanlian brings motion to hold GSC meetings on the third Thursday of every month at 3pm. Berenson second. Next GSC meeting scheduled for Thursday, November 19<sup>th</sup> at 3pm.
- VII. School safe plan. Demirjje - principals asks to develop plan for a safe return to campus. There are many models, but none have been agreed upon nor has a date of return been announced. School team working on plan, counting about 12-16 students per classroom in order to keep with social distancing guidelines. Discussion of what return to campus would look like.

**APPROVED MINUTES OCTOBER 23, 2020**



# Porter Ranch Community School

Khanlian question: who will have the ultimate final say – the district, the teachers’ union, or the school? Demirjie answer: LAUSD and UTLA will have final say in the agreement that is reached. The school will decide the “how” under the guidelines that will be given. Safety is number one concern.

- VIII. Public comment. Berenson question: will there be a sign-up for public comment? Khanlian answer: not at this time. During Zoom we will raise hands. Van Zyl question: do we have access to documentations from last year? Matassa answer: some open items from last year include pilot school status, bylaws, ETW agreement. Khanlian comment: we will work on taking actions and closing items. Bylaws most important.
- IX. Adjournment. Khanlian: motion to adjourn at 4pm. Richardson second.