

# Porter Ranch Community PTA

DECEMBER Meeting Minutes

December 3, 2014

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**PRESIDENT'S REPORT:** There was a small turnout at last month's joint PTA Assn and Coffee With The Principal meeting. Our next joint meeting is scheduled for January 21, and it will be in the morning. There is no CWTP in December.

**Motion:** Summer motioned that we approve minutes from the Assn. meeting, Gabrielle seconded. Minutes approved.

**TREASURER'S REPORT:** Please submit your reimbursement forms. While approximately \$2,500 has been authorized for expenditure, only a few hundred dollars has been submitted for reimbursement.

**Motion:** Jen H motioned that we ratify checks 1180-1188. Felicia seconded, all were in favor, motion approved.

**Motion:** Jen H motioned to include Financial Reports as part of the Meeting Minutes. Summer seconded. All were in favor, motion approved.

**OPERATION GRATITUDE:** PRC PTA, in conjunction with PRCS sponsor Dr. Agopian was able to raise \$300.00 as part of their Halloween Candy Buy Back Program. Dr. Agopian donated \$300.00 to PRCS and the PTA donated all the candy to Operation Gratitude.

**LETTER WRITING CAMPAIGN:** Operation Gratitude included a letter writing component. This year we did not have many letters to submit. Perhaps next year we can reach out to Student Council, Builder's Club and teachers to increase the number of letters sent to our troops. Mr. Kim incorporated this into his class curriculum and we had many letters as a result.

**LOST AND FOUND:** Items left behind were donated.

**SPELLING BEE:** The MS Spelling Bee start time has changed to 2.00 pm. Elementary students will remain sequestered in the library until they are done. PTA volunteers will oversee the students until they are ready. Judges for this year's Spelling Bee are Ms. Guerra and Ms. Wamsley. This should ensure that the students are judged fairly.

**HOPE OF THE VALLEY, FULL THE TRUCK CAMPAIGN:** Get our items ready for next year's Fill The Truck campaign. T will occur around Valentine's Day where the them will be 'Love Our Community'. Last year over \$700.00 was raised via contributions to Fill The Truck. Donations are given to Hope of The Valley.

**DINE OUT:** Due to the busy holiday season, there will not be a Dine-Out this month. Next month's Dine-Out is scheduled at Sharky's

**LUNAR NEW YEAR:** Jin is meeting with a parent who is making a large contribution to PRCS so that we can plan a day of activities for the entire student body. We are excited that every child will be exposed to the event. This will be an all day affair culminating in an evening event. Although the Lunar New Year falls on Thursday, February 19<sup>th</sup>, we will celebrate it on Friday, the 20<sup>th</sup>. We will need a lot of volunteers for the day.

**SCHOLASTIC BOOK FAIR:** We are excited to announce our first book fair. It will be held the week of March 2-6. It will coincide with the Pancake Breakfast, which will feature the author who wrote **How To Catch A Cold**. Susan will chair the event. Scholastic will provide up to 4 cash registers. Much assistance will be necessary to hold this event as well.

**REFLECTIONS:** Melissa announced the Reflections winners for this year. They include Jenna Yoon (MS), Subhan Helmandi (3-5), Katie Baker (K-2). They will be submitted to District this Friday.

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**DISTRICT ART SCHOLARSHIP:** Alice reviewed an Art Scholarship program that is available to all students whose school is represented by a PTA. A student can apply for a scholarship to assist them with the fees associated with art programs. More information about how to apply is forthcoming.

**Motion:** Jen H motioned that we contribute \$300.00 to the District in support of this program. Summer seconded, motion approved.

**CHATSWORTH PARADE:** Mindy Park and Melissa are assisting the MS students with decorating a float for this year's parade. Any student can participate in the parade as long as the waiver is submitted.

**Motion:** Melissa motioned that we authorize up to \$200.00 to be spent toward supplies for decorating the float. Summer seconded, motion approved.

**SHOPPING REWARDS PROGRAM:** Gabrielle is working on a flyer and post-it not to educate the community on the various rewards programs that are available to PRCS families. Please ensure that when you shop at Amazon, you enter via the Amazon banner located on the main page of the PRCS website. Gabrielle would like to put the information in the Coyote Howl as well. Perhaps she can give a demonstration at the next Association meeting.

**Motion:** Gabrielle motioned that we approve up to \$100.00 so that she can have a banner made that promotes the Rewards program. Jen H. seconded, motion approved.

**LIBRARY DONATIONS:** We have up to \$500.00 to spend towards books geared toward our MS students. Theresa will assist with gathering recommendations from other recommended lists (Chaminade, HW), our librarian, Victoria, as well as our MS teachers.

**NEXT WEEKEND:** Due to the Winter Break, the next PTA meeting will be held on January 14 instead of the 7<sup>th</sup>.

Meeting was adjourned at 9.45 am.