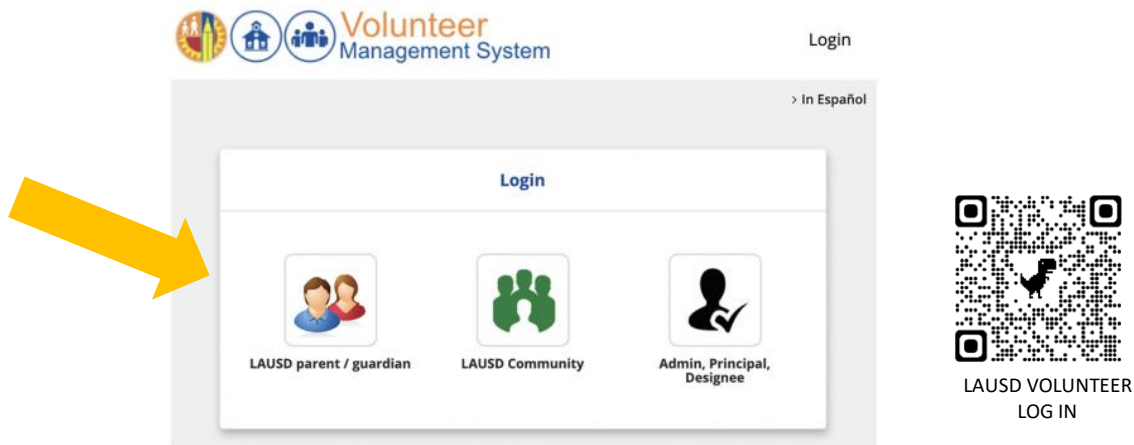


Steps to Register for an Account and Create a Volunteer Application



Parent Volunteers must complete steps #1 – #4 in order to start the process to become a PRCS volunteer: CLICK ON [LAUSD VOLUNTEER APPLICATION](https://achieve.lausd.net/Page/10443) or go to <https://achieve.lausd.net/Page/10443>

1. [Volunteer Application](#) printed and signed
2. [Volunteer Commitment Form](#) printed and signed
3. [COVID-19 Waiver/Release of Liability Form](#) printed and signed
4. TB results from a medical provider - printed copy. New volunteers will need a negative TB result from the last 60 days. Returning volunteers will have a TB result on file and expires 4 years from the test date.



STEPS #1 – #3 must be printed, signed and turned into the Main Office.

5. Upload COVID Vaccine to dailypass.lausd.net STEP #4 is uploaded online to the daily pass - scan QR Code to go to the daily pass.

- How to upload COVID-19 Vaccine to daily pass [HERE](#)

COVID Vaccine has to be uploaded and approved by the district to move forward with processing parent volunteer application. Please allow 4 – 6 weeks once all paperwork has been turned in to be processed by the district. Please contact Jen Endler at Jennifer.endler@lausd.net with any questions.

